

# **HLC CRITERION 3 COMMITTEE MINUTES**

**September 11, 2009**

The HLC Criterion 3 Committee met Friday, September 11, at 9:30 a.m. Those in attendance were Kayla Fessler, Doug Gregory, Peggy Jordan, Mike Reeves, and Anita Williams. Catherine Kinyon, Mary Turner, and Susan VanSchuyver were absent.

Peggy Jordan provided hard copies of academic plans for 2007 through 2010. She will send electronic copies to Kayla Fessler who will ask Bertha Wise to upload them into Angel. She also provided documents concerning the WOW program and will forward electronic copies to be uploaded as well.

Peggy Jordan also reported that there is a new psychology lab in the social sciences wing.

Committee members continued to review the evidence needed for Criterion 3. It was noted that we still need wellness center usage and testing center usage (3c). A question was raised concerning the technology centers and how much we report about them in Criterion 3.

Mike Reeves reported that he is preparing to teach a volunteer computer science course for senior citizens. Because he is volunteering his time, the cost per student dropped from \$40 to \$10. He will send a copy of his course outline to Kayla Fessler.

Kayla Fessler reminded members that we needed to review the concerns from the last report to make sure those had been adequately addressed and obtain supporting evidence.

Committee members were asked by Kayla Fessler to continue to review their individual assignments for accumulation of evidence to make sure that everything needed has been collected or is in the process of being collected.

The committee decided to go ahead and start working on the draft. Therefore, the following writing assignments were made: Anita Williams and Kayla Fessler, 3a; Peggy Jordan and Mary Turner, 3b; Catherine Kinyon and Susan VanSchuyver, 3c; and Doug Gregory and Mike Reeves, 3d.

The meeting adjourned at 10:30 p.m. The next meeting will be Friday, September 25, at 9:30 a.m. in the Business/Finance Conference Room.